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### **Vista May Be Retired:**

According to Techrepublic.com, Microsoft is listening to users of the current Vista Operating System. They predict that even though Service Pack 2 will be released in the next 6-12 months, a new and improved version of WXP will be released late in 2009. With a fresh new name of Windows 7, it will be faster and more efficient than anything MS has ever offered. Let's hope this time all the bugs will be worked out and actual improvements will be good for everyone.

### **Watermarks In Word:**

Word 2007 includes a number of predefined watermarks that you can add to your document without any additional formatting. For example, when you want to distribute draft copies of the report you are working on, you can add a draft watermark to each page. Click the Page Layout tab. Next click the Watermark command in the Page Background group. Select one of the predetermined words or click on Custom Watermark. Here you can type in whatever word you like and click ok. Word 2003 operates a bit different. Open the Format Menu. Choose Background and then Watermark. Type in your text and click ok.

### **Finding & Installing New Fonts WXP:**

Windows XP provides a host of fonts that you can use to enhance your documents both onscreen and in printed form. Check out [www.dafont.com](http://www.dafont.com), which offers a huge repository of fonts available that you can download and install at will. If you know what you want, you'll appreciate the fact that the fonts are sorted alphabetically, by author, and by themes. What makes this site even more intriguing is that you can type in your own text and see what it looks like in any of the available fonts. Once you find a font that you want to add to your computer, click on the download button to the right of the font name. Maneuver to where you downloaded the zipped font and UNZIP it. Now open the Control Panel and then open the Fonts Folder. Under File, choose Install New Font. Go to the folder where the Unzipped font is stored and click OK. The new font will now be a part of every application on your computer. Beware; if you use it for email, it will not appear to the recipient unless they have the same font installed. You can easily use this new font for printing your own documents. Have fun!

### **Basic Training:**

The Catherine Eberly Center for Women on the campus of UT offers basic computer training at very reasonable prices. This is a non-credit series of 5 classes that focus on the novice user. Classes are forming now! Next class is June 10 - July 8. Call 419-530-8570.

**Next Issue:** Instant messages

Janis Weber, owner of Ohio Computer Training, is a personal computer instructor. E-mail questions or comments to [jwpctutor@gmail.com](mailto:jwpctutor@gmail.com). Contact her for personal or group training at 419-885-4255. Visit [www.ohcomputertraining.com](http://www.ohcomputertraining.com) for archived articles and classes.