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OVERLOAD OF SPAM EMAIL:

Are you getting more spam email lately? I use numerous email address but recently I have had hundreds of spam emails sent to my buckeye-express aka..bex account. I would like to share the solution to filtering spam. Go online to your buckeye account and login. Now click on the Options Button on the left hand side of the screen. Once this is open you will see a list of categories you can choose from. At the bottom you will see SpamShield Pro. Click to open this. At the top of this screen you will see this sentence followed by a box; "Classify a message as spam when its SpamShield Score is greater than". You will have a choice of how intense you want the shield to be. You can choose from 0.5 to 5.0. Mine by default was set to 5.0. I changed it to the lowest number 0.5. If you change the number, be sure to click SAVE at the very bottom of the screen. My spam was dramatically reduced although I did have to manually allow certain mail to come through. That is better than the hundreds I was formally receiving. You can set a filter on Gmail that will not allow certain words, etc to enter your email. I am sure Frontier, ATT and all other local providers have spam settings and filters you can adjust.

WHAT ARE PDF AND ADOBE READER?

This question comes up weekly, so I am going into more depth for those of you who are baffled on this. PDF (Portable Document Format) is a file format developed by Adobe as a means of distributing compact documents. This compacted document is like a photograph of the virtual paper. It cannot be edited by the email recipient, which is helpful when you have a legal document or resume, etc. It also comes in handy when you are crossing between MAC, PC and non-Word users. Your computer did not come with Adobe Reader as a rule and needs to be downloaded from www.adobe.com. This simple download will allow you to read PDF attachments sent to you. Microsoft Word 2007 and greater includes the capability of creating a PDF with two clicks. By the way MAC already has the viewer built in. Most companies keep the manuals to their products on the internet and are almost always saved as a PDF. If you do not have Adobe Reader downloaded and installed on your PC, do it today. I bet you have some PDF attachments in your email right now that you did not know how to open (yes they are safe). Simple stuff. Need help? Give me a call. FYI...my newsletters are sent via PDF.

I MAKE HOUSE CALLS:

I offer a 20% discount on my hourly rate for those aged 60 and over. I will come to your home or office and help you with almost any predicament including REPAIRS and upgrades. I have an endless amount of patience and knowledge. Give me a call at 419-318-9112. Don't forget to sign up for my FREE NEWSLETTER online. Subscribers will get unpublished hints and tips. References are always available upon request.

Janis Weber, B.A., owner of Ohio Computer Training, is a personal computer instructor & tutor. E-mail any specific questions or comments to jwpctutor@gmail.com or contact her for assistance at 419-318-9112. Public classes are listed on her website: www.OhComputerTraining.com.