

JANIS WEBER
"THE MOUSE TRAP"
Sylvania Advantage, Sylvania, OH
December 6, 2010
jwpctutor@gmail.com
419-318-9112

USE SKYPE TO VIDEO CHAT WITH FRIENDS OUT OF TOWN:

First of all I want to wish everyone happy holidays and a joyous new year. Now I want to remind you that for around \$20-30 you can buy a decent web camera if you do not already have one built in to your laptop or monitor. Read the instructions very carefully. Do not plug the camera in to the computer until the software is installed and you are prompted to plug it in. This only takes a few minutes so don't fret. Now that you have it hooked up, you will need to go onto the Internet and type in Skype.com. You will see the download button which will put the program on your computer. It will prompt you to make up a user name and password (yup another password to accumulate). Make sure you fill in the information like your city, state and country. This is the best way for your friends and relatives to find you. If the information is missing, you will be a needle in a hay stack. Hopefully you are now on Skype. Follow the wizard to make sure your speakers and microphone are functioning and you will be all set. You can now search for someone to video chat with by putting in their name and search the city, state and country list. You will only be able to see one person at a time. You can choose not to answer an incoming call. The caller has no way of knowing if you are in front of your computer or not. If you press the Answer green button both your videos will open and you can communicate with anyone around the world if they also have a web camera and have downloaded Skype. Phew...Got it?! Need help? Give me a call.

RECOVERY DISCS:

What will you do if your computer gets infected or just needs to be reformatted (erased) and given a new lease on life? Maybe you have tried to clean up your drive and defragmented, etc but the machine is still sluggish and is making you crazy. If you have a contemporary computer (less than 5 years old) you can add RAM but even then it may be too slow for you. Consider backing up all your personal files to CD, DVD, Flash, External hard drive, etc. Once you have done this you will want to use a recovery disc that you made from the partitioned drive. Open (My) Computer and see if indeed you have a second drive that says Recovery. If you do, you will have one opportunity to burn this data to 10 CDs or 2 DVDs. The recovery drive has all the information you need to clean off your main hard drive and reinstall windows. I suggest downloading ImgBurn which is free. It is software that will help you take the recovery information and place in on an outside source. Now you can put in the CDs or DVDs and follow the prompts. This can be scary but it is much scarier if you don't burn the information before you need it. Buying new operating software is very expensive. Make your backup discs today. Need help? Give me a call.

I MAKE HOUSE CALLS:

I will come to your home or office to help you with almost any predicament including REPAIRS and upgrades. I have an endless amount of patience and knowledge. I offer a 20% discount on my hourly rate for those aged 60 and over. Give me a call at 419-318-9112. References are always available upon request. Don't forget to sign up for my FREE NEWSLETTER at OhComputerTraining.com. Subscribers will get unpublished hints and tips.

Janis Weber, B.A., owner of Ohio Computer Training, is a personal computer instructor at UT, Lourdes, and MCCC. E-mail any specific questions or comments to jwpctutor@gmail.com or contact her for assistance at 419-318-9112. Public classes are listed on her website: www.OhComputerTraining.com. Private tutoring and repairs are a phone call away.